

Chemung County Property Development Corporation
Governance Committee Minutes
December 28, 2020

A meeting of the Chemung County Property Development Corporation Governance Committee convened on Monday, December 28, 2020 at 11:00 AM via Zoom.

Members present were Emma Miran and Joseph Roman

Excused: Dawn Burlew

Also present were Amanda Wandell, Arbor Housing and Mary Rocchi, Recording Secretary

A. Wandell reported that according to the Bylaws of the Corporation, the Governance Committee shall keep the Board informed of current best governance practices, review corporate governance trends, update the Corporation's governance principles, advise the Board on the skills and experience required of potential directors, examine ethical and conflict of interest issues, perform board self-evaluations, and recommend by-laws which include rules.

Emma Miran was appointed Chair of the Governance Committee. She commented that at the Audit and Finance Committee meetings we discussed creating a charter for each committee. A. Wandell will draft a charter to send out by the end of January or early February for the committee to review. She will also send out a poll to hold a meeting to make comments or any changes to the draft charter and for adoption of the charter.

To satisfy PARIS reporting requirements, the committee is required to meet at least twice per year.

On a motion by J. Roman, seconded by E. Miran and unanimously carried, the meeting adjourned at 11:09 AM.

Respectfully submitted,

Mary K. Rocchi
Recording Secretary